

**KCC INSTITUTE OF TECHNOLOGY AND MANAGEMENT  
KNOWLEDGE PARK-III, GREATER NOIDA, UTTAR PRADESH, INDIA**

**MINUTES OF THE MEETING**

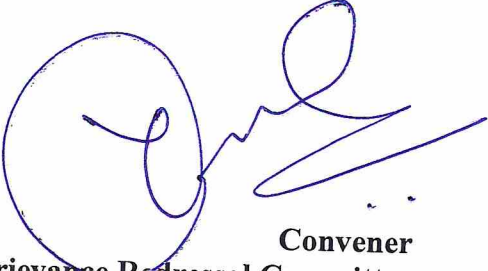
**Date: 17-10-2022**

The meeting of the Grievance Redressal Committee was convened on the scheduled date and time under the chairmanship of the Director to examine and address the grievances received from students and to ensure the effective functioning of the student grievance redressal mechanism.

**Agenda**

1. The Chairperson welcomed all the members to the Student Grievance Redressal Committee meeting.
2. The minutes of the previous Student Grievance Redressal Committee meeting were presented before the members and confirmed.
3. The grievances received from students till date were reviewed.
4. The nature and categories of complaints, including academic, examination, administrative, and infrastructure-related issues, were examined in detail.
5. Appropriate corrective and preventive measures were deliberated upon to ensure timely and fair resolution of grievances

The meeting ended with a vote of thanks to the Chair.

  
**Convener  
Grievance Redressal Committee**