

**KCC INSTITUTE OF TECHNOLOGY AND MANAGEMENT
KNOWLEDGE PARK-III, GREATER NOIDA, UTTAR PRADESH, INDIA**

MINUTES OF THE MEETING

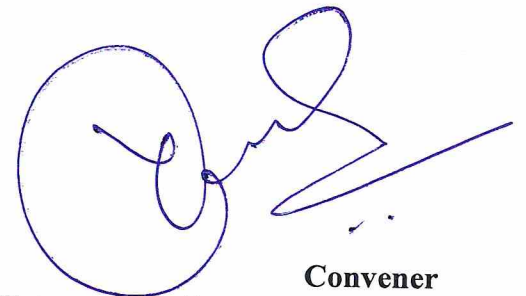
Date: 14-11-2023

A meeting of the Student Grievance Redressal Committee was held on the scheduled date and time under the leadership of the Director to assess student-related concerns and to review the efficiency of the grievance redressal system.

Agenda

1. The Chairperson extended a warm welcome to all the members present and outlined the objectives of the meeting.
2. The minutes of the previous meeting were presented before the committee and confirmed by the members.
3. The committee reviewed grievances pertaining to mentoring support, communication gaps between students and faculty, and delays in scholarship disbursement.
4. Common student concerns such as irregular class schedules, shortage of study materials, cleanliness in washrooms, drinking water facilities, and parking management were discussed in detail.
5. Issues related to student discipline, including punctuality, classroom behavior, attendance regularity, and maintenance of decorum on campus, were deliberated upon.

The meeting ended with a vote of thanks to the Chair.



**Convener
Grievance Redressal Committee**