

**KCC INSTITUTE OF TECHNOLOGY AND MANAGEMENT
KNOWLEDGE PARK-III, GREATER NOIDA, UTTAR PRADESH, INDIA**

MINUTES OF THE MEETING

Date: 01-10-2024

The Student Grievance Redressal Committee meeting was held as scheduled under the chairmanship of the Director to review student concerns and the grievance redressal mechanism.

Agenda

1. The meeting commenced with the welcome address by the Chairperson, who emphasized the importance of maintaining a transparent and responsive grievance redressal system for the benefit of students.
2. The minutes of the previous meeting were presented before the committee and confirmed by the members.
3. Discussion on issues related to class discipline, attendance, and punctuality.
4. To examine safety and security concerns within the campus premises.
5. To discuss issues related to hostel accommodation and mess services.
6. To deliberate on strengthening student counseling services and mental well-being support systems.

The meeting ended with a vote of thanks to the Chair.


**Convener
Grievance Redressal Committee**