

Fee Refund Policy

Policy approved in Meeting of Board of Governors under Agenda no. 2.4 held on 13-03-2010

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The institute follows the fee refund policy strictly in accordance with the guidelines issued by the All India Council for Technical Education (AICTE). The refund of fees is processed based on the timelines, conditions, and percentage of refund prescribed by AICTE from time to time. The institute ensures transparency and fairness in the refund process, and all refund requests are handled as per the officially notified AICTE norms.

Fee refund policy for B. Tech. programs:

- As per AICTE Approval Process Handbook, in the event of a student withdrawing before the commencement of the course, the total fee collected shall be refunded after deduction of a processing fee not exceeding Rs. 1,000 (Rupees One Thousand Only).
- In case, a student withdraws after joining the course:
 - If the vacated seat is filled by another student on or before the last date of admission, the Institute shall refund the fees collected after deducting a processing fee of up to Rs. 1,000 (Rupees One Thousand Only) and proportionate deductions of monthly fee and hostel rent, where applicable.
 - If the vacated seat is not filled, the Institute shall refund the security deposit and return the original documents.
 - The refund of fees and return of certificates shall be completed within seven days from the date of withdrawal.
- To claim a refund of semester or admission fees, the candidate must submit a refund application to the Institute within the prescribed time (before the last date of admission) and obtain an acknowledgment receipt. For programs governed by AICTE regulations, refunds of semester fees shall be permitted only if requested before the commencement of the respective semester. Refund requests submitted after the start of the semester will not be entertained.